

development and tracking of the BI COE-required customer surveys and the IGC Home Page "Message of the Day" notices.

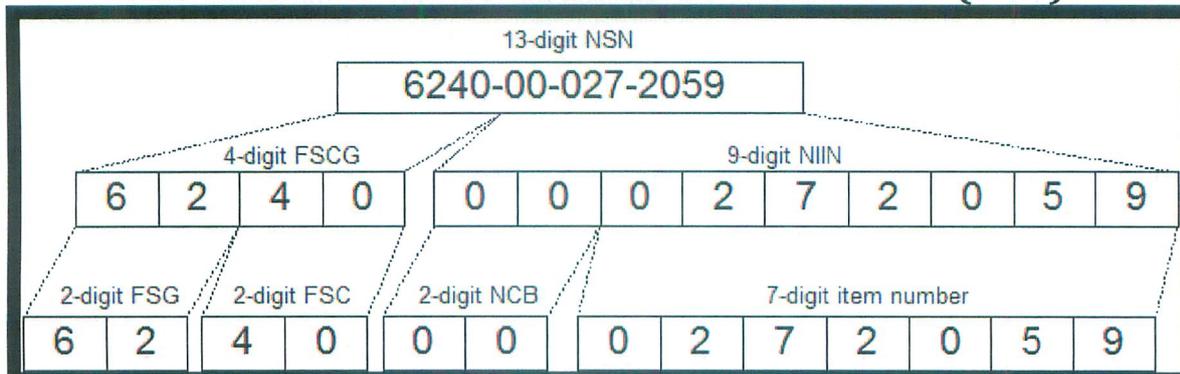
We will continue to provide Initial, Refresher and Advanced training as well as support on-site and remote IGC training. If you are interested in IGC training on-site, a one-on-one session or a DCO please contact us at transcom.scott.tcj3.mbx.i-bi-coe@mail.mil or call Commercial: 618-220-7599 or DSN 770-7599.

The other part of the BI COE is the IGC RDT (Rapid Development Team). They can build custom alerts, custom reports and graphics which are just some of their many talents. Once the team builds a report for a customer, it can be shared with any IGC user worldwide, (See the DLA Report Sample on starting on page 2 of this Newsletter). You may contact the RDT at email transcom.scott.tcj3.mbx.i-bi-coe@mail.mil or call Commercial: 618-220-6146 or DSN: 770-6146.

The IGC Help Desk also changed on 1 Oct 2014. Their new contact information is DSN: 576-2666 or Commercial 618-256-2666. Upon dialing the Help Desk number you will be greeted by a menu system, of which IGC is one of the options. The caller will need to select Option 2 and then Option 1 to reach the IGC Help Desk. These options may change in the future, so please listen carefully and follow the directions to reach the IGC Help Desk. The hours of operation are 24 / 7 / 365. The email address is transcom.scott.tcj6.mbx.igc-helpdesk@mail.mil.

DO YOU KNOW?

The Structure of the National Stock Number (NSN)



The configuration of the NSN is a 13-digit number, as the examples above show. It is composed of these overlapping sub-groups:

- Federal Supply Group (FSG): Positions 1-2
- Federal Supply Class (FSC): Positions 1-4
- NATO country code: Positions 5-6 (Also called National Codification Bureau Code)
- National Item Identification Number (NIIN): Positions 5-13
- Serial Number: Positions 7-13

The first two digit positions identify the Federal Supply Group (FSG), the broad category in which the item belongs. The FSG 62, defined as: Lighting Fixtures and Lamps.

The FSG is followed by two additional positions which together with the FSG form the four positions Federal Supply Class (FSC). The FSC narrows the category down to something more specific. In the case of the electric lamp, the FSC is 6240, defined as: Electric Lamps

The last 9 positions (e.g. 00-027-2059) are the National Item Identification Number (NIIN) and identify the specific item. The first two positions of the NIIN identify the NATO country code for the country making the number assignment. The codes 00 and 01 are used by the United States. The last seven digits of the NIIN are the item serial number. The serial number does not follow an assignment pattern as the FSG, FSC and country code do; it is merely a number chosen for the item.

A two-digit Material Management Aggregation Code (MMAC) suffix may also be appended, to denote asset end use but it is not considered part of the NSN. More information on NSN's can be found here: <http://www.logisticsinformationservice.dla.mil/pdfs/nsn.pdf>. If you find yourself unable to locate a stock number in IGC using the entire 13 position NSN, try searching with just the NIIN. When searching stock numbers in IGC, it is always best to search using the NIIN alone since the FSC can frequently change. Service supply systems have internal processes to link up all NIIN's regardless of FSC, but those processes are outside of IGC.

The Transportation Control Number (TCN) Formats

There are 9 basic formats for constructing a TCN. One is a Standard TCN and there are 7 Non-Standard formats. Here is a helpful breakdown of the TCN data elements. Detailed information about the TCN format is found in the DTR Volume II, Appendix L. This is the structure of a standard TCN using TCN FB444090250006BXX as an example. Let's look at the make-up of the data elements. This is useful information because the elements themselves can be used to structure your queries.

You can isolate specific data by qualifying your searches with this information. Below is a breakdown of the Standard TCN followed by explanations of the fields:

➤ Standard TCN Positions				
1-6	7	8-10	11-14	15-17
F B 4 4 4 0	9	025	0006	BXX
DoDAAC	Calendar	Julian	Sequence	Partial
	Year	Date	Number	Shipment

The first six alphanumeric characters of the TCN are made up of the DODAAC (Department of Defense Activity Address Code). These activities are authorized to ship and receive material and to prepare documentation or billings. The DODAAC of a TCN normally indicates the receiving or destination unit for the TCN cargo.

The next four characters are the Julian date constructed using the following format: 1st character is the last digit of the calendar year (9 = 1999) and characters 2 through 4 are the current Julian date (025 = 25 Jan).

The third set of digits represents the number of shipments made on that date from a particular shipping facility, e.g., 0006 is the sixth shipment made that day. A 9000 series sequence number indicates high priority shipments such as critical weapon system parts.

The last three letters identify split or partial shipments. In this TCN, BXX indicates this is the second piece of the shipment for FB444090250006 on 25 Jan 95.

Nonstandard TCNs: When searching for cargo of these types, you can structure your query qualifiers so that wildcards can be used to find only specific TCNs. The following types of shipments use nonstandard TCN formats. Each is presented below, followed by any significant information that might make it easier for you to construct your GTN query. These are not all of the codes but only the most common. Note that many of the codes are available for lookup on the GTN.

➤ **Personal Property Shipments Positions**

1	2	3-5	6-14	15	16-17
F	9	025	050250006	B	BX
Service Code	Fiscal Year	Julian Date	Member SSN	Type Shipment Code	Partial Shipment Code

Service Codes: A = Army, F = Air Force, N = Navy, M = Marines, P = Coast Guard

Type Shipment Codes: B or J = Unaccompanied Baggage

H or K = Household Goods,

P = Privately Owned Vehicle (POV)

Partial Shipment Code: Usually XX, until shipment is split up. Splitting at origin will increment Position 16 to AX, BX, and CX, thus indicating which piece of the total shipment.

➤ **Unit Move TCNs Positions**

1	2-8	9-1	15	16-17
A	WBR9645	SE1299	(0)	AC
Service Code	UIC or ULN	Service Use Shipment #	Always Zero	Shipment Unit Indicator

NOTE: The Army uses a Unit Identifier Code (UIC) in positions 2-7, with a \$ in position 8. Other services use the Unit Line Number (ULN) with a \$ in unused positions 2-8. A UIC is a six character alphanumeric code that can uniquely identify each Active, Reserve, and National Guard unit in the Armed Forces. The first character of the UIC can be used to identify which service or agency is associated with the UIC. All passengers associated with a UIC can be queried by selecting UIC as a passenger query parameter and entering the desired UIC. A ULN is an alphanumeric code of up to seven characters that uniquely identifies a force requirement. Each ULN may have three elements: a force requirement number (FRN), a fragmentation code (FRAG), and an insert code (INSERT).

➤ **SEAVAN/MILVAN Shipments Positions**

1-6	7-10	11	12-14	15-16	17
N00604	1423	(V)	001	KK	2
DODAAC	Voyage Document #	Serial #	SEAVAN Code	SEAVAN Type	

NOTE: These TCNs are constructed by the activity that is actually filling the containers in preparation for a ship departure. The Voyage Document Number (VDN) refers to the ship manifest. Think of this as a listing of manifests. This VDN is unique to that sailing.

➤ **Mail from Postal Activities Positions**

1-6	7	8-10	11	12-14	15-17
NYCPCC	9	045	R	005	XXX
Postal Activity	Calendar Year	Julian Date	Type Shipment	Daily Sequence	Suffix

The Postal Activity code is either the abbreviation of the Postal Activity or a "0" followed by the Zip Code of the activity creating the TCN and the shipment.

➤ **Military Standard Requisitioning and Issue Procedure (MILSTRIP) Positions**

1-14	15	16-17
FB440190360008	X	XX
14 position Requisition Document #	Alpha	Partial Shipment Code
[1-6 DODAAC of requestor]		

➤ **Armed Forces Courier Service Shipment Positions**

1-3	2-6	7-10	11	12-14	15-17
CTS	OKODD	034	X	006	XXX
Always CTS	Location Code	Julian Date	Always X	Daily Sequence	Always XXX

The Courier shipments will always follow this format. This would make Courier shipments relatively easy to track by entering the "CTS" followed by wildcards in your queries. The Location Code: (Positions 2-4) usually is the 3-letter MILAIR code for that Courier Station.

➤ **Non-appropriated Fund Activities Shipments Positions**

1-6	7	8-10	11	12-14	15-17
F B 4 4 4 0	9	025	M	903	BXX
DODAAC	Calendar Year	Julian Date	Type Shipment	Purchase Order #	Partial/Split Shipment

Type Shipment Codes:
 M = Service Clubs and Messes
 W = Welfare and Recreation
 N = All other AAFES/NRSO shipments
 0-9 = Purchase orders except I, L, M, N, O, V, or W.

➤ **Partial and Split Shipment Unit Increments**

The partial and split shipment codes indicate whether or not a shipment unit is separated into increments and, if separated, identify the specific increments. Cargo identified by DI TU_, as assemblies or sets, which must move together in a shipment unit are not divided into partial or split shipments. The partial and split shipment codes are required to ensure a 17 character TCN is not duplicated. While the same letter codes are used for both partial and split shipment entries, the partial

shipment entry (position 16) is made by the shipper and the split shipment entry (position 17) is made by the transshipper. The only time a shipper makes a split shipment entry is for shipments of vehicles with detached component parts as explained in this Paragraph. The assignment of partial and split shipment codes differ for surface and air shipments as explained in sub-Paragraphs a and b below

a. Assignment of partial and split shipment codes for surface movement (TCN positions 16 and 17).

(1) General. The partial and split shipment codes for surface cargo provide a method to document separate increments of shipment units.

(2) Surface Partial Shipment Codes (TCN position 16).

(3) Split Shipment Code (TCN position 17, rp 46). As indicated in Paragraph M.1.a.(2)(a), the shipper enters the letter "X" in position 17 (rp 46) of the TCN. The transshipper does not alter the TCN unless it is necessary to split the shipment unit and move it onward by more than one conveyance. Such a split includes loading into more than one SEAVAN/Roll On/Roll Off, but stowage in multiple holds on the same ship is indicated by separate manifest entries showing stow location, not a split TCN. When splitting the shipment unit, the transshipper selects a code from Paragraph M.1.a.(4) below, and enters it in position 17 (rp 46) of the TCN.

(4) Partial and split shipment codes used for surface shipments; see examples in Paragraph M.1.a. below. (I and O are omitted). X is used only for shipments that have not been separated into partials or splits.

Code	Shipment Increment
X	Entire shipment unit moved together
A	1st increment of a partial or Split shipment
B	2d
C	3d
D	4th
E	5th
F	6th
G	7th
H	8th
J	9th
K	10th
L	11th
M	12th
N	13th
P	14th
Q	15th
R	16th
S	17th
T	18th
U	19th
V	20th
W	21st
Y	22nd
Z	23rd increment of a partial or split shipment.

NOTE: If the shipment unit is divided into more than 23 partial or split increments, except for ammunition and explosives, or shipments under the SCP, an additional TCN is constructed according to the procedures in Paragraph H, above. That additional TCN, with partials or splits as necessary, is used for the 24th and each subsequent increment. Precise controls necessary on ammunition, explosives, and SCP shipments restrict the assignment of additional TCNs.

ACCOUNT STATS AND TIPS

- To date over 22,014 IGC accounts have been created by the IGC Help Desk.
- To request an account visit the IGC Website at <https://www.igc.ustranscom.mil/igc>
- IGC unclassified accounts are CAC enabled and only require your CAC pin to log in. Classified IGC accounts require a SIPR token (where applicable) or a user ID and password (for those bases/units without SIPR tokens) to gain access.

IGC ACCOUNT REQUEST FORM

- To request an account visit the IGC website at <https://www.igc.ustranscom.mil/igc>, go to the Customer Support Tab and click on Account Request and follow the instructions.
- When requesting an IGC account be sure to complete the form accurately and entirely as this will help cut down on the processing time.
- Users will submit the form to request an IGC account and request permission to access GTA (Global Tracker Application) and/or AV (Asset Visibility). GTA is in-transit visibility information for all associated transportation transactions concerning cargo, passengers, requisitions, schedules and force movement data. AV provides the war fighter end-to-end visibility in the DoD logistics operational pipeline.
- Personnel requesting other than GTA and/or AV (i.e., CITRIX, Web Services, ClearQuest or Collaboration Portal) will require additional justification for authorization and are not usually required by normal day to day IGC users.
- Classified IGC account request forms can be found on SIPRnet at <https://www.igc.ustranscom.smil.mil/igc/> and are submitted to the IGC Helpdesk via classified e-mail to: uste-igchelpdesk@ustranscom.smil.mil .
- Unclassified IGC account request form can be found on NIPRnet at <https://www.igc.ustranscom.mil/igc/> and are submitted to the IGC Helpdesk via unclassified e-mail to: transcom.scott.tcj6.mbx.igc-helpdesk@mail.mil .
- If you require assistance with your IGC account please contact the USTRANSCOM Service Desk, which includes the IGC Helpdesk via email or contact number of DSN: 576-2666 or Commercial 618-256-2666, Option 2, and then Option 1.
NOTE: The old phone number 618-220-6836 is currently being forwarded, but not sure for how long it is scheduled for.